

**Musselman Hotels, LLC**  
**Application for Employment**

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**Musselman Hotels, LLC is an equal opportunity employer. Those applicants requiring reasonable accommodation to the application and/or interviewing process should notify a representative of the Human Resources Department.**

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Name _____		Social Security # _____		
Address _____		_____		
Street	City	State	Zip	
Telephone # _____	Cell Phone # _____	Email _____		
How would you prefer us to contact you: <input type="checkbox"/> Home # <input type="checkbox"/> Cell # <input type="checkbox"/> Email		Best time to contact: <input type="checkbox"/> Morning <input type="checkbox"/> Afternoon <input type="checkbox"/> Evening		
Position(s) applying for _____				
Type of employment desired:	<input type="checkbox"/> Full-Time	<input type="checkbox"/> Part-Time	<input type="checkbox"/> Temporary	<input type="checkbox"/> Seasonal
Desired salary range or hourly rate of pay? \$ _____		Per _____		
Date available for work _____		Date of Application _____		

1. Have you ever been employed here before?...Yes No  
If yes, please give dates: From \_\_\_\_\_ To \_\_\_\_\_

2. If you are under 18, can you furnish a work permit?....Yes No  
If no, please explain \_\_\_\_\_

3. Are you legally eligible for employment in this country?...Yes No

4. Have you ever been bonded?...Yes No

5. Will you relocate if job requires it?...Yes No

6. Will you travel if job requires it?...Yes No

7. Will you work overtime if required?...Yes No

*Answering "yes" to question number 8 does not constitute and automatic bar to employment. Factors such as date of the offense, seriousness and nature of the violation, rehabilitation and position applied for will be taken into account.*

8. Have you ever plead "guilty," "no contest to," or been convicted of a crime?...Yes No  
If yes, please provide date(s) and details:

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**Employment History (continued)**

Explain any gaps in your employment, other than those due to personal illness, injury or disability.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

If not addressed on previous page, have you ever been fired or asked to resign from a job?..... Yes No  
 If yes, please explain

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Skills and Qualifications**

Summarize any special training, skills, licenses and/or certifications that may assist you in performing the position for which you are applying.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Computer Skills (please check all that apply)

Word Processing.....Years:\_\_\_\_\_ Spreadsheet .....Years:\_\_\_\_\_

Presentation.....Years:\_\_\_\_\_ E-mail.....Years:\_\_\_\_\_

Internet.....Years:\_\_\_\_\_ P.M.S.....Years:\_\_\_\_\_

**Educational Background**

Starting with your most recent school attended, provide the following information.

School	City	State	Years Completed	Degree	Major/Minor

**References**

Please list 3 business or personal references that are not related to you and are not previous supervisors.

Name	Title	Relationship to You	Telephone	Number of years Known

**Related Information**

To what job-related organizations (professional, trade, etc.) do you belong? Please exclude memberships that would reveal race, color, religions, sex, national origin, citizenship, age, mental or physical disabilities, veteran/reserve national guard or any other similarly protected status.

Organization	Offices Held

List special accomplishments, publications, awards, etc. Please exclude memberships that would reveal race, color, religions, sex, national origin, citizenship, age, mental or physical disabilities, veteran/reserve national guard or any other similarly protected status.

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**Applicant Statement**

I certify that all information I have provided in order to apply for and secure work with this employer is true, complete and correct.

I expressly authorize, without reservation, the employer, its representatives, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resume or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees or representatives, for seeking gathering and using truthful and non-defamatory information, in a lawful manner, in the employment process and all other persons, corporations or organizations for furnishing such information about me.

I understand that this employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or eliminating my application from consideration for employment on any basis prohibited by applicable local, state or federal law.

If I am hired, I understand that I am free to resign at any time, with or without cause and with or without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and with or without prior notice, except as may be required by law. I understand this application does not constitute an agreement or contract for employment for any specified period or definite duration.

I also understand that if I am hired, I will be required to provide proof of identity and legal authorization to work in the United States and that federal immigration laws require me to complete and I-9 Form in this regard.

I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to eliminate me from further consideration for employment, or may result in my immediate discharge from the employer's service, whenever it is discovered.

**DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANT STATEMENT.**

**I certify that I have read, fully understand and accept all terms of the foregoing Applicant Statement.**

**Signature of Applicant** \_\_\_\_\_ **Date** \_\_\_\_\_